

MUI Reporting – Quick Reference Guide

MUIs need filed regardless of where the incident occurs or who the individual is with:

MUI Category	Description	Reporting
Accidental or suspicious death	Death of an individual resulting from an accident or suspicious circumstances	Requires 4 hour verbal notification; written incident report due before 3 pm next business day
Attempted suicide	A physical attempt that results in ER treatment, inpatient observation or hospital admission	Written incident report due before 3 pm next business day
Non-suspicious or natural deaths	Death of an individual from natural causes, without any suspicious circumstances	Written incident report due before 3 pm next business day
Exploitation	Unlawful or improper act of using an individual or an individual's resources for monetary or personal benefit, profit, or gain	Requires 4 hour verbal notification; written incident report due before 3 pm next business day
Failure to report	A person who is required to report per the Ohio Revised Code (ORC) 5123.61, has reason to believe that an individual has suffered or faces suffering any wound, injury, disability, or condition of such a nature as to reasonably indicate abuse, neglect, misappropriation or exploitation that results in a risk to health and welfare of that individual, and such person does not immediately report such information to a law enforcement agency, a county board, or, in the case of an individual living in a DC, either law enforcement or DODD. Also as indicated in ORC 5123.61 (C) (1), such a report shall be made to DODD and the LCBDD when the incident involves an act or omission of an employee of a CB.	Written incident report due before 3 pm next business day
Law enforcement	Any incident that results in an individual served being tased, arrested, charged, or incarcerated	Written incident report due before 3 pm next business day
Misappropriation	With intent to deprive, defraud, or otherwise obtain real or personal property of an individual	Requires 4 hour verbal notification; written incident report due before 3 pm next business day
Missing individual	An individual's whereabouts, after immediate measures are taken , are unknown and the individual is believed to be at imminent risk of harm to self or others	Written incident report due before 3 pm next business day
Neglect	When there is a duty to do so, failing to provide an individual with medical care, personal care, or other support that consequently results in serious injury or places an individual or another person at risk of serious injury. Serious injury means an injury that results in treatment by a physician, physician assistant, or nurse practitioner. <i>*ORC 5123.50: "Neglect" means, when there is a duty to do so, failing to provide an individual with any treatment, care, goods, services that are necessary to maintain the health and safety of the individual.</i>	Requires 4 hour verbal notification; written incident report due before 3 pm next business day <i>*ORC 5123.61 which is in regard to reporting requirements uses the definition for Neglect found in ORC 5123.50.</i>
Peer to peer exploitation	Unlawful or improper act of using an individual or an individual's resources for monetary or personal benefit, profit, or gain	Requires 4 hour verbal notification; written incident report due before 3 pm next business day
Peer to peer physical	Physical act which means a physical altercation that: <ul style="list-style-type: none"> • Results in examination or treatment by a physician, physician assistant, or nurse practitioner; or • Involves strangulation, a bloody nose, a bloody lip, a black eye, a concussion, or biting which causes breaking of the skin; or • Results in an individual being arrested, incarcerated, or the subject of criminal charges. 	Requires 4 hour verbal notification; written incident report due before 3 pm next business day

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Peer to peer sexual	Sexual conduct and/or contact for the purposes of sexual gratification without the consent of the other individual.	Requires 4 hour verbal notification; written incident report due before 3 pm next business day
Peer to peer theft	Intentional theft of another individual’s money or property. Must be \$20 or more or property of significant value	Requires 4 hour verbal notification; written incident report due before 3 pm next business day
Peer to peer verbal	One individual served uses words, gestures, or other communicative means to purposefully threaten, coerce, or intimidate the other individual when there is the opportunity and ability to carry out the threat.	Requires 4 hour verbal notification; written incident report due before 3 pm next business day
Physical abuse	Physical force that reasonably can be expected to result in harm; does not have to actually result in harm	Requires 4 hour verbal notification; written incident report due before 3 pm next business day
Sexual abuse	Unlawful sexual conduct or contact with an individual served, including public indecency, importuning, and voyeurism	Requires 4 hour verbal notification; written incident report due before 3 pm next business day
Verbal abuse	Use of words, gestures, or other communicative means (ex. texts, emails, etc) to threaten, coerce, intimidate, harass, or humiliate an individual	Requires 4 hour verbal notification; written incident report due before 3 pm next business day
Prohibited sexual relations	DD employee engaging in consensual sexual conduct or contact with an individual served who is not their spouse	Requires 4 hour verbal notification; written incident report due before 3 pm next business day
Media inquiry	Media contacts you regarding an MUI	Requires 4 hour verbal notification

MUIs that only need filed when incident occurs while with a certified DD provider:

Medical emergency	Incident where emergency intervention is required to save an individual’s life (ex. CPR, back blows, Epi-pen, AED)	Written incident report due before 3 pm next business day
Rights code violation	Any violation of an individual’s rights stated in the Ohio Revised Code that creates a likely risk of harm to the health or welfare of the individual	Written incident report due before 3 pm next business day
Significant Injury	Any injury that results in concussion, broken bone, dislocation, 2 nd or 3 rd degree burns, or requires immobilization or casting, or 5 or more sutures	Written incident report due before 3 pm next business day
Unapproved behavioral support	Use of a prohibited or restrictive measure without being part of an approved plan as defined by the Ohio Administrative Code that results in risk to the individual served	Written incident report due before 3 pm next business day
Unanticipated hospitalization	Any hospital admission or hospital stay over 24 hrs that is not planned, unless the admission is due to a pre-existing condition which is clearly specified in the ISP	Written incident report due before 3 pm next business day

**Daily IA Contact Number:
(440) 329-3734**

**After Hours Reporting:
(440) 282-1131**

Law Enforcement notification is required for any allegation of a suspected criminal act regardless of MUI category.

Before reporting, implement immediate actions to protect individual’s health & welfare.

Written reports can be submitted to mui@murrayridgecenter.org or fax to (440) 326-0247

Be sure to include the 5 W’s in all reports - Who, What, When, Where, & Why