

Lorain County Board of Developmental Disabilities

**Murray Ridge Center**

1091 Infirmary Road • Elyria, Ohio 44035

**POSITION OPENING**

**SCHOOL AIDE**

**Location** Murray Ridge Center

**QUALIFICATIONS**

**Minimum:**

Must have a high school diploma or GED. Must have or be able to obtain licensure required by the Ohio Department of Education (ODE). Must be able to transfer/lift students from a wheelchair to toilet or changing table. Must be able to move quickly to pursue students. Ability to input data into computer programs and access email.

Must have a valid Ohio driver's license and a fully insured, personal vehicle for agency use. Must have a good driving record. Must demonstrate continuous satisfactory job performance. Must have a record of reliable work attendance.

Must be able to meet all requirements and obtain all certifications required to perform the job or any aspect of the job, and to access funding for performance of any aspect of that job.

**Preferred:**

Education/training beyond high school, especially in the field of education or developmental disabilities. Experience in working with persons with developmental disabilities. Experience in direct care service, i.e, nursing home, school, OVC. First aid training. Ability to use an iPad. Ability to navigate the internet. Experience with assistive technology.

**RESPONSIBILITIES**

Assist students in areas of daily living skills, i.e., toileting, feeding, transporting, positioning, etc.

Assist teacher as requested. Carry out duties and prescribed activities for groups/individuals in assigned area, including the classroom, pool, locker room, etc., as needed.

Assist with loading and unloading of buses. Ride bus with assigned student(s), when requested by supervisor, to provide delegated nursing tasks as required.

Maintain daily records of activities/student progress. Share feedback and progress with teacher. Work with the supervisor/teacher to assure student needs are met during the school day. Access email with attachments. Input data into programs. Ability to use basic computer programs.

Perform cleaning tasks on a regular basis.

Be an active member of transdisciplinary team. Participate in staffing/staff meetings as required.

**HOURS:** Flexible as needed for student requirements. Follow agency school calendar. 9 month position.

**SALARY:** Level 2

**PROBATION:** 210 calendar days (initial); 90 calendar days (non-initial)

**CLICK [HERE](#) TO COMPLETE AN EMPLOYMENT APPLICATION**