

Lorain County Board of Developmental Disabilities

Murray Ridge Center

1091 Infirmary Road • Elyria, Ohio 44035

POSITION OPENING

GROUP HOME AIDE/PERMANENT SUB

Location: Murray Ridge Center

QUALIFICATIONS

Minimum:

Must have a high school diploma or GED. Must be able to transfer/lift adult residents. Ability to work with residents with developmental disabilities. Basic computer literacy. Ability to use computers to use Word documents and access/send email; time and attendance.

Must have a valid Ohio driver's license and a fully insured, personal vehicle for agency use. Must have and maintain a good driving record. Must demonstrate continuous satisfactory job performance. Must have a record of reliable work attendance.

Must possess or be able to obtain CPR and First Aid certification and successfully complete Delegation of Nursing Tasks training.

Must be able to meet all requirements and obtain all certifications required to perform the job or any aspect of the job, and to access funding for performance of any aspect of that job.

Preferred:

Experience in working with persons with developmental disabilities. Background in nursing care of elderly, disabled, etc. Involvement with community activity (i.e., scouting, YMCA/YWCA, etc.). Current CPR, First Aid certification.

RESPONSIBILITIES

Provide services in one or more group homes with a variable work schedule based upon the needs within the Residential Department.

Direct care of individuals in a residential setting, including lifting, transferring, positioning, feeding, bathing, grooming, and toileting and participating in recreational activities/outings.

Implementation of Individual Service Plans (ISP) or Individual Habilitation Plans (IHP), as applicable.

Maintain various records, electronically as required, including progress notes, frequency charts, treatment sheets, incident reports, bank books and cash-on-hand sheets. Transport residents to day program, medical appointments, and other activities.

Housekeeping of facility including bathrooms, laundry, kitchen, dining room, residents' rooms, closets, dressers and after-activity clean-up.

HOURS: 40 hours per week. Flexible in handling variable shifts and locations.

SALARY: Level 2

PROBATIONARY PERIOD: 280 calendar days (initial); 90 calendar days (non-initial)

CONTACT: Human Resources Department or hrdept@murrayridgecenter.org