

Lorain County Board of Developmental Disabilities

**Murray Ridge Center**

1091 Infirmary Road • Elyria, Ohio 44035

**POSITION OPENING**

**INTERMITTENT TRUCK DRIVER**

**Location:** Murray Ridge Center

**QUALIFICATIONS**

**Minimum:**

High School diploma or equivalent.

Must be able to operate material handling equipment including riding tow motor, lift trucks, docks, etc. Must be able to read maps, follow directions, maintain required records and logs.

Must have a valid Ohio CDL Class B driver license for 26,000 GVW vehicles with air brakes. Must have and maintain a safe driving record. Must have an insured personal vehicle for agency use. Must demonstrate continuous satisfactory job performance. Must have a record of reliable work attendance. Must be able to use electronic timekeeping system.

Must be able to meet all requirements and obtain all certificates required to perform the job or any aspect of the job, and to access funding for performance of any aspect of the job.

**Preferred:**

Previous truck driving experience or warehouse experience. Previous experience with DD programs.

**RESPONSIBILITIES**

Operate vehicle(s) including 26,000 VGW truck, vans, lift equipment (including riding trucks) in a variety of weather conditions between LCBDD locations, customer contract sites, etc.

Load/unload truck and other vehicles. Maneuver in confined spaces including warehouse areas.

Maintain vehicle operation log(s), i.e., vehicle maintenance, ODOT/agency safety/travel logs, etc.

Count and verify accuracy of packing lists/shippers for both loading and unloading of vehicles.

Stock items in warehouse. Move materials on and off production floor, as assigned.

Maintain good customer/public and staff relations. Demonstrate appropriate communication skills.

**HOURS:** Flexible as needed.

**SALARY:** 12.00/hr.

**CONTACT:** Human Resources Department or [hrdept@murrayridgecenter.org](mailto:hrdept@murrayridgecenter.org)